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## LEI direct

### Collective LEI application

#### **This is how you apply for several LEIs at the same time**

We offer a simple and fast way to file a collective application for a minimum amount of 10 LEIs.

**Step 1:**

If you do not have a user account yet, please [register](#).

**Step 2:**

Tell us that you wish to file a collective application via [E-mail](#).

**Step 3:**

We will send you an Excel form for your data.

**Step 4:**

Indicate the name of the user account under which the collective application is to be imported for each excel template.

**Step 5:**

Complete the form by entering the required data (pay attention to mandatory fields!).

**Step 6:**

Send us back the completed form with a power of attorney, if applicable.

**Step 7:**

We will review your data, import them into our system and will contact you in case we have any further questions.

**Step 8:**

We will prepare an invoice for each order for the indicated user account.

**Step 9:**

You will receive an invoice for the requested LEIs via E-mail within a few days. This invoice will be strictly net and payable immediately.

**Step 10:**

As soon as your data are checked, your LEIs will be issued and published by us – before we have even received your money. You will receive a separate E-mail notification for the issuance and publication.

**Do you have questions with regard to the Legal Entity Identifier (LEI)?**

Contact us:

Monday - Friday  
08:00 a.m. - 05:30 p.m. (CET)  
Phone +49 (0) 221 94714-600

Contact our E-mail support at any time by using our [contact form](#).

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